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PART - II

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(29 Asadha 1929)	

GOVERNMENT OF PUDUCHERRY
CHIEF SECRETARIAT (EDUCATION)
(G.O.Ms. No. 66, dated 17th July 2007)

ORDER

Approval of the Lieutenant-Governor is accorded for setting up of a Society in the name and style of "Engineering College (Karaikal) Society", Karaikal to establish an Engineering College at Karaikal from the academic year 2007-08 in the name of "Perunthalaivar Kamarajar Institute of Engineering and Technology" from the academic year 2007-08.

2. The Memorandum of Association and Rules and Regulations of the Society are annexed to this Government order as Annexure-I and II respectively.

PANKAJ KUMAR JHA
Joint Secretary to Government (Education).

ANNEXURE-I

**MEMORANDUM OF ASSOCIATION OF
THE ENGINEERING COLLEGE (KARAIKAL) SOCIETY**

I. *Name*.—The name of the society shall be “Engineering College (Karaikal) Society”.

II. *Office*.—The office of the society shall be situated at Karaikal.

III. *Definitions*.—“Visitor” means Hon’ble Minister for Education, Government of Puducherry.

In this Memorandum and the Rules made thereunder, unless the context otherwise requires,

(a) “Act” means the Societies Registration Act, 1860 (Central Act No. 21 of 1860) as in force in the Union territory of Puducherry;

(b) “Chairman” means the Ex-officio Chairman of the Governing Body;

(c) “College” means the Perunthalaivar Kamarajar Institute of Engineering and Technology (PKIET);

(d) “General Body” means the General Body of the Society;

(e) “Governing Body” means the Governing Body of the Society;

(f) “Government” means the Administrator of the Union territory of Puducherry appointed under Article 239 (1) of the Constitution;

(g) “Meeting” means the meeting of the Governing Body;

(h) “Member” means a member of the Governing Body;

(i) “Secretary” means the Member-Secretary of the Governing Body;

(j) “Society” means the Engineering College (Karaikal) Society;

(k) “Union Territory” means the Union territory of Puducherry;

(l) “Year” means the financial year followed by the college.

IV. *Objectives*.—The objectives of the Engineering College (Karaikal) Society shall be:—

1. To develop patterns of teaching in undergraduate and post-graduate technical education in any or all of its branches so as to administer a high standard of technical education;

2. To produce teachers of caliber in technical education;

3. To provide in due course a forum for research in all branches of technical education;
4. To bring together in due course in one place facilities of higher order for the training of personnel in all important branches of technical education and engineering.
5. Establish and maintain and carry on the administration and management of the Perunthalaivar Kamarajar Institute of Engineering and Technology (PKIET) and other such institutions and organisations;
6. Provide undergraduate instructions and post-graduate instructions research in all or any of the branches of engineering and technology and other allied sciences and for the advancement of learning and dissemination of knowledge in such branches;
7. Exchange information and expertise with other institutions, associations and organisations in India and abroad in the field of technical education and engineering technology;
8. Conduct experiments in new methods of technical education - both undergraduate and post-graduate in order to arrive at satisfactory standards of such education;
9. Prescribe courses and curricula for both undergraduate and post-graduate studies other than those for University Degrees;
10. Make arrangements for courses for University Degrees in accordance with the statutes and regulations of the University to which the college is affiliated;
11. Impart training to teachers in technical education from different engineering colleges in India;
12. Create administrative, technical and ministerial and other posts under the society and make appointments thereto;
13. Prepare, print and publish any papers or periodicals and hold seminars, workshops and conferences in furtherance of the objectives of the society;
14. Institute and award scholarships, fellowships, prizes and medals in furtherance of the objectives of the society;
15. Invest and deal with funds and moneys of the society entrusted or endowed to the society in such a manner as may be from time to time be determined by the Governing Body;

16. Confer honorary awards or other distinctions;
17. Acquire by gift, purchase exchange, lease or hire or otherwise howsoever any immovable property necessary or convenient for the furtherance of the objectives of the society and obtain for the transfer of any immovable property;
18. Construct, maintain and alter any building, or works necessary or convenient for the purpose of the society;
19. Solicit, obtain or accept subscriptions, donations grants, gifts, devises bequests and trusts from any person, firm, corporation or institution provided that there is no condition or obligation attached to such subscriptions, donations grants, gifts, devises, bequests or trusts that would be contrary to the spirit of or will hinder furtherance of the objectives of the society;
20. Sell, transfer, exchange, mortgage demise of and otherwise deal with any property whatsoever belonging to the society subject to the prior approval of the State Government;
21. Raise from banks or any other financial or public or private undertakings loans and advances with or without securities including pledge and hypothecation of the properties and assets of the society provided that prior approval in writing of the Government is obtained in that behalf;
22. Establish and administer the provident fund for the benefit of the employees;
23. Pay out of the funds belonging to the society or out of any particular part of such funds, expenses, all or incidental to the formation of the society and management and administration of any of the foregoing objectives including all rents, rates, taxes outgoings and salaries of the employees;
24. Draw, make accept, endorse and discount cheques, notices or other negotiable instruments;
25. For the purposes aforesaid, sign, execute and deliver all such contracts, deeds and other assurances as may be necessary;
26. Demand, receive such fess and other charges as may be prescribed;
27. Invite representatives of Government, Universities and other organisations of India and foreign countries and outstanding scientists to participate in the programme of the society;

28. Co-operate with international and national agencies engaged in technical education, research and training and arrange for interchange of personnel, material and data;

29. Appoint and hire services or discharge / terminate the services of the personnel and to pay them in return for the services of the personnel rendered to the society salaries, wages, gratuities, provident funds and other allowances or remuneration in accordance with the rules and regulations and bye-laws of the society;

30. Frame such rules and regulations and bye-laws for the conduct of the business of the society for the achievement of the objectives of the society as aforesaid;

31. Provide for the maintenance of units of National Cadet Corps for the students of the college;

32. Prepare and maintain accounts and other relevant records and to prepare annual statements of accounts including balance-sheet of the society in such form as may be prescribed by the State Government;

33. Forward annually to the State Government accounts of the society as certified by an auditor appointed by the General Body of the Society;

34. Constitute such committee or committees as it may deem fit for the disposal of any business of the college or for tendering advice in any matter pertaining to the college;

35. Delegate any of its powers to the Governing Body of the college or to any other committee or committees constituted by it;

36. Incur expenditure recurring and non-recurring for purposes of the society; and

37. Do all such other lawful acts and things either alone or in conjunction with other organisations of persons as the society may consider necessary, incidental or conducive to the above-mentioned objectives all or any of them.

V. *General Body Members.*—The General Body of the members of the society shall consist of the following persons, namely :-

1. The Chief Secretary, Government of Puducherry .. Ex-officio Chairman.
2. Secretary to Government in charge of Finance, Puducherry. .. Member
3. Secretary to Government in charge of Education Puducherry. .. Member
4. Collector, Karaikal District .. Member
5. Joint Secretary to Government (Education-I), Puducherry. .. Member
6. Director of Higher and Technical Education, Puducherry. .. Member
7. Deputy Educational Advisor (Technical), Government of India, MHRD (Southern Region), Chennai. .. Member
8. Regional Officer or his nominee, AICTE, Southern Region, Chennai. .. Member
9. Vice-Chancellor / Director (Studies) of the University to which the College is affiliated. .. Member
10. Director, Indian Institute of Technology, Madras or his nominee. .. Member
11. Three nominees of the teaching staff of the college based on seniority, one at each level of Professor, Assistant Professor and Lecturer. .. Members
12. The Superintending Engineer, Public Works Department, Puducherry. .. Member
13. The Superintending Engineer, Electricity Department, Puducherry. .. Member
14. The Managing Director, PIPDIC, Puducherry .. Member
15. The Director of Industries, Puducherry .. Member
16. One Industrialist/Eminent Social Worker from Puducherry to be nominated by the Lieutenant-Governor. .. Member
17. One Industrialist / Eminent Social Worker from Karaikal to be nominated by the Lieutenant-Governor. .. Member
18. The Principal of the College .. Member-Secretary.

VI. *Governing body members.*— The Governing Body of the members of the society shall consist of the following persons, namely :-

Sl. No. (1)	Name and occupation of the Members (2)	Full address (3)	Designation (4)
1	Thiru Pradip Mehra, I.A.S. Chief Secretary, Government of Puducherry.	57, Officers' Quarters, Indira Nagar, Puducherry.	Chairman
2	Dr. A. C. Verma, I.A.S. Secretary to Government (Education), Puducherry.	56, Officers' Quarters, Indira Nagar, Puducherry.	Member
3	Ms. Naini Jayaseelan, I.A.S. Development Commissioner, Government of Puducherry.	59, Officers' Quarters, Indira Nagar, Puducherry.	Member
4	Thiru Pankaj Kumar Jha Joint Secretary to Government (Education-I), Puducherry.	G2, Type-IV, Government Staff Quarters, Lawspet, Puducherry.	Member
5	Dr. N. Vasantha Kumar, I.A.S. Collector- <i>cum</i> -District Magistrate, Karaikal District, Karaikal.	Government House, Duplex Street, Karaikal.	Member
6	Dr. Jayanta Kumar Ray Director of Higher and Technical Education, Government of Puducherry.	G2, Type-IV Quarters, Government Staff Quarters, Lawspet, Puducherry.	Member
7	Dr. S. Kuppuswami Director of Studies, Educational Innovations and Rural Reconstruction, Pondicherry University, Puducherry.	No. 33, Sundara Maistry Street, Kosapalayam, Puducherry.	Member
8	Regional Officer or his nominee, AICTE, Southern Region, Chennai.	—	Member (to be appointed)
9	The Principal of the College	—	Member- Secretary (to be appointed)

VII. *Signatories to the Memorandum of Association.*—We, the several persons whose names and addresses are given below, having associated ourselves for the purpose described in this Memorandum of Association have hereby subscribe our names to this Memorandum of Association and set-out our several and respective hands hereunto and form ourselves into a society under the Societies Registration Act, 1860.

Sl. No.	Name and occupation of the Members	Signature
(1)	(2)	(3)
1	Thiru Pradip Mehra, I.A.S. The Chief Secretary, Government of Puducherry.	
2	Dr. A. C. Verma, I.A.S. Secretary to Government (Education), Puducherry.	
3	Ms. Naini Jayaseelan, I.A.S. Development Commissioner, Government of Puducherry.	
4	Thiru Pankaj Kumar Jha Joint Secretary to Government (Education-I), Puducherry.	
5	Dr. N. Vasantha Kumar, I.A.S. Collector- <i>cum</i> -District Magistrate, Karaikal District, Karaikal.	
6	Dr. Jayanta Kumar Ray, Director of Higher and Technical Education, Government of Puducherry.	
7	Dr. S. Kuppuswami, Director of Studies, Educational Innovations & Rural Reconstruction, Pondicherry University, Puducherry.	

Witnesses:

Name, address and occupation	Signature
(1)	(2)
1. Thiru K. Sugumar, Superintendent, Chief Secretariat (Education), Puducherry.	
2. Thiru V. Ravi Sankar, Superintendent, Chief Secretariat (Education), Puducherry.	

Place : Puducherry

Date :

ANNEXURE-II

**RULES AND REGULATIONS OF THE ENGINEERING
COLLEGE (KARAIKAL) SOCIETY**

1. *Title.*— These rules and regulations may be called the Engineering College (Karaikal) Society Rules and Regulations.

2. (a) *Office.*— The Office of the Society shall be situated at Karaikal.

(b) *Working hours.*— Subject to the control of the Governing Body, the working hours of the Society will be as prescribed by the Secretary as per requirements.

3. *Authorities of the Society.*— The following shall be the authorities of the society, namely:-

(i) The General Body ;

(ii) The Governing Body and the Executive Committee ; and

(iii) Such other committees as have been appointed under these present and other authorities as may be appointed by the General Body from time to time specifying their duties, powers and functions.

4. *General body.*—The General Body of the members of the society shall consist of the following persons, namely :—

1. The Chief Secretary, Government of Puducherry .. Ex-officio
Chairman.
2. Secretary to Government in charge of Finance, Puducherry.. Member
3. Secretary to Government in charge of Education, .. Member
Puducherry.
4. Collector, Karaikal District .. Member
5. Joint Secretary to Government (Education-I), .. Member
Puducherry
6. Director of Higher and Technical Education, Puducherry .. Member
7. Deputy Educational Advisor (Technical), Government.. Member
of India, HRD (Southern Region), Chennai.
8. Regional Officer or his nominee, AICTE, Southern .. Member
Region, Chennai.
9. Vice-Chancellor/ Director (Studies) of the University .. Member
to which the College is affiliated.

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|-----|---|----|------------------|
| 10. | Director, Indian Institute of Technology, Madras or his nominee. | .. | Member |
| 11. | Three nominees of the teaching staff of the college based on seniority, one at each level of Professor, Assistant Professor and Lecturer. | .. | Members |
| 12. | The Superintending Engineer, Public Works Department, Puducherry. | .. | Member |
| 13. | The Superintending Engineer, Electricity Department, Puducherry. | .. | Member |
| 14. | The Managing Director, PIPDIC, Puducherry | .. | Member |
| 15. | The Director of Industries, Puducherry | .. | Member |
| 16. | One Industrialist / Eminent Social Worker from Puducherry to be nominated by the Lieutenant-Governor. | .. | Member |
| 17. | One Industrialist / Eminent Social Worker from Karaikal to be nominated by the Lieutenant-Governor. | .. | Member |
| 18. | The Principal of the College | .. | Member-Secretary |

5. *Governing body.*—(i) The Governing Body of the members of the society shall consist of the following persons, namely :-

- | | | | |
|----|--|----|------------------------|
| 1. | The Chief Secretary, Government of Puducherry | .. | Ex-officio
Chairman |
| 2. | Secretary to Government in charge of Finance, Puducherry. | .. | Member |
| 3. | Secretary to Government in charge of Education, Puducherry. | .. | Member |
| 4. | Joint Secretary to Government (Education-I), Puducherry. | .. | Member |
| 5. | Collector, Karaikal District | .. | Member |
| 6. | Director of Higher and Technical Education, Puducherry. | .. | Member |
| 7. | Regional Officer or his nominee, AICTE, Southern Region, Chennai. | .. | Member |
| 8. | Vice-Chancellor / Director (Studies) of the University to which the College is affiliated. | .. | Member |
| 9. | The Principal of the College | .. | Member-Secretary |

(ii) The Governing Body may co-opt from time to time for such period as may be deemed fit, representatives of other organisations of institutions which may be concerned with the work or programme of the society and the individuals with special knowledge or interest in such work or programme.

(iii) The members nominated by the State Government shall hold office during the pleasure of the Government and at any rate shall not hold office for a period exceeding three years :

Provided that —

(a) the members appointed by virtue of their office shall cease to be members when they cease to hold such office; and

(b) a member shall cease to hold office if he resigns or becomes of unsound mind or is adjudged as insolvent or is convicted of a criminal offence involving moral turpitude.

6. *Meetings of the General Body.*—(1) The society shall, each year, hold an annual meeting, as soon as may be, after the expiry of the previous year.

(2) The following business shall be transacted at such meeting:

(a) Confirmation of the minutes of the previous general meeting;

(b) Consideration and approval of the annual report on the management of the society for the preceding year together with an audited copy of the balance-sheet, income and expenditure statement and the Auditor's report;

(c) Appointment of Auditors;

(d) Consideration of any matter or matters that may be brought before it with the permission of the Chairman.

(3) The society may hold extraordinary meeting whenever the Chairman thinks it necessary to convene or whenever a requisition in this behalf is made in writing by such number of members as specified in these rules.

(4) (a) Written notice of every meeting shall be sent to all the members either personally or through post to the address of the member as entered in the roll of members. Where the notice is sent by post, due service shall be presumed if the cover containing the notice properly addressed is posted.

(b) The accidental omission to give notice to or the non-receipt of notice by any member or other person to whom it should be given shall not invalidate the proceedings of the meeting.

(c) Every notice shall be sent :—

(i) in the case of annual meetings, not less than 21 days before the date fixed for the meeting;

(ii) in the case of ordinary meetings, not less than 15 days before the date fixed for the meeting; and

(iii) in the case of extraordinary meeting, not less than 10 days before the date fixed for the meeting.

(5) The Chairman may, at any time arrange a meeting of the General Body and shall do so if a requisition for that purpose is presented to him in writing by not less than 8 members specifying the subject of the meeting proposed to be called.

(6) (a) The quorum for any meeting shall be one-third of total members.

(b) If within half-an-hour from the time appointed for holding an ordinary meeting, the quorum is not present, the meeting shall stand adjourned to a later hour on the same date or the same hour on any other date as the person presiding fixes.

(c) If, at the adjourned meeting also, a quorum is not present within half-an-hour from the time appointed for holding the meeting, the meeting shall stand cancelled.

(d) In the case of extraordinary meeting, if within half-an-hour from the time appointed for holding a meeting the quorum is not present the meeting shall stand cancelled.

(7) Every meeting shall be presided over by the Chairman and if the Chairman is absent, by any other member, as the members present at the meeting, shall elect.

(8) *Voting*:— All matters submitted to a meeting of the society shall be decided by a majority of members present and voting thereon and in case of any equality of votes, the Chairman or the person presiding shall have a casting vote, in addition to the vote to which he may be entitled as a member.

(9) Any vacancy or defect in the appointment, nomination or co-option of any member of the society shall not invalidate any act or proceeding of the society.

7. *Record of business.*— (1) A record shall be maintained of all business transacted by the society.

(2) All the decisions of the society shall, as far as possible, be recorded in the form of resolution and any entry of such decisions in the book of proceedings of the society shall be conclusive evidence of the fact that such decisions were taken by the General Body.

(3) The proceedings of every meeting of the society shall be circulated to the members.

8. *Register of members.*— The society shall maintain a register wherein the address and occupation of all the members shall be entered. Change of address shall be notified by the member concerned to the Secretary who shall enter the new address in the register. If a member fails to notify his new address, the address in the Register of Members shall be deemed to be his correct address.

9. *Meetings of the governing body.*— The Governing Body shall meet as often as it is necessary but at least once in a quarter.

10. *Resolution by circulation.*— (1) Any business which may be necessary for the Governing Body to transact, may, if the Chairman directs, be dealt with by circulation of papers under registered cover, of the members for the time being in India at their usual address, and any resolution so circulated and approved by all the members by signing shall be as effectual and binding as if the resolution has been passed at a meeting of the Governing Body.

(2) When any business is so referred to the members by circulation, a period of not less than 10 days, shall be allotted for the receipt of replies from the members, such period to be counted from the date on which the notice of business is issued.

(3) If a resolution is circulated, the results of the circulation shall be communicated to all the members.

11. *Powers and functions of the Governing Body.*— (1) Subject to the provisions of the Act the Governing Body shall manage the society and its institutions in such a manner as to promote its objectives. It shall have full powers and authority to deal with all matters, things and deeds which are necessary and expedient to carry out the said objectives.

(2) Without prejudice to the generality of the foregoing powers the Governing Body shall have and shall perform the following powers and functions, namely:-

(a) the framing of broad policies to carry out the objectives of the society;

(b) to make such bye-laws as they shall think essential for the regulation of the business of the society;

(c) to consider and sanction Budget Estimates;

(d) sanction of expenditure in accordance with the financial bye-laws;

(e) to invest the funds of the society in State Bank of India and other nationalised banks or trustee securities ;

(f) to borrow moneys on such terms and conditions as are deemed expedient;

(g) to prepare and execute plans and programmes for the establishment of the college and other institutions and to carry on the administration and management after such establishment;

(h) to receive grants and contributions and to have custody of the funds of the society and to manage the properties of the society;

(i) to prescribe and conduct course of study, training and research in different branches of Engineering and Technology for the advancement of learning and dissemination of knowledge in such branches;

(j) to prescribe rules and regulations for the admission of students to the various courses of study in conformity with the policy approved in this behalf by the Memorandum of Association by the State and the Central Government;

(k) to prescribe rules and regulations for and to hold examinations and declare the results and award for courses other than those for University Degree and in respect of the latter to make all such arrangements as it may be required to do by the statutes, ordinances and regulations of the University to which the college is affiliated;

(l) to institute and award fellowships, scholarships, prizes and medals;

(m) to provide for and supervise the residence, health, discipline and well-being of the students of the college;

(n) create posts and regulate recruitment of staff of the society and its institutions;

(o) to enter into an agreement or contract with any Government or local authority to obtain from such Government or local authority any right privilege or concession effectually or other for purposes of carrying out the objectives of the society;

(p) to draw, accept, endorse, discount, execute, assign, issue and otherwise deal with cheques, hundies, drafts, certificates, receipts, Government securities, promissory notes, bills of exchange or other instruments whether negotiable or not for the purpose of the society;

(q) to prescribe the courses of studies at the society, add or omit any course thereto or therefrom;

(r) to pay all costs and expenditure incurred for the promotion, establishment and registration of the society;

(s) to co-operate with any other organisation in the matter of education any training in Engineering and Technology;

(t) to enter into agreements for and on behalf of the society;

(u) to sue and defend all legal proceedings on behalf of the society;

(v) to appoint committees for the disposal of any business of the college or for tendering advice in any matter pertaining to the society;

(w) to delegate to such extent as it may deem necessary, any of its powers to any office or committee;

(x) to make, adopt, amend, vary or rescind from time to time, bye-laws for the regulations, of, and for any purposes connected with the management and administration of the affairs of the society and for the furtherance of its objectives;

(y) to make, adopt, amend, vary or rescind from time to time, bye-laws :—

- (i) for the conduct of the business of the Governing Body and the Committee to be appointed by it or by these rules;
- (ii) for delegation of its powers;
- (iii) for fixing the quorum; or
- (iv) for the co-option of members of the Governing Body.

(z) to do all other acts and things either alone or in collaboration with such other organisation or person, as the society may consider necessary incidental or conducive to the attainment of the aforesaid objectives or any of them;

(3) The Chairman of the Governing Body shall exercise such of the powers of the Governing Body in cases of emergency, subject to ratification of the Governing Body later.

12. *Executive Committee.*— (1) There shall be a Standing Executive Committee and its composition shall be as follows:—

- (i) The Secretary to Government in charge of Education, Puducherry. .. Chairman
- (ii) The Under Secretary to Government (Finance) Puducherry. .. Member
- (iii) Joint Secretary to Government (Education-I), Puducherry. .. Member
- (iv) Director of Higher and Technical Education, Puducherry. .. Member
- (v) The Principal of the College .. Member-Secretary.

(2) The Executive Committee will perform the current duties of the society and such other duties as the Governing Body may, by bye-laws resolutions or otherwise prescribe and the Executive Committee will supervise generally the affairs of the society and in case of emergency, may perform any duty and exercise any power of the Governing Body without prejudice to the general powers of the latter to whom all proceedings in exercise of such emergency authority shall be reported at the next meeting. The committee shall meet as often as may be required.

(3) The Executive Committee shall consider and approve the proposals of other sub-committees such as Purchase Committee, Finance Committee and Building Committee. Executive Committee have power to direct the sub-committees to meet and discuss any matters referred to it.

(4) Without prejudice to the generality of the foregoing powers and subject to the control of the Governing Body, the Executive Committee shall have the following powers, namely :-

(a) to pay the charges and expenses preliminary and incidental to the establishment under registration of the society,

(b) to purchase or otherwise acquire for the society any property which the society is authorised to acquire at such price and generally on such terms and conditions as it thinks fit,

(c) to institute, conduct, defend compound or abandon any legal proceedings by or against the Governing Body or otherwise on the affairs of the Society,

(d) in case of emergency, to invest as it deem fit the funds and moneys of the society upon such security and in the manner as deemed fit and from time to time to vary and realise such investments, and

(e) to enter into such negotiations in contracts and rescind and vary all such contracts and execute and do all such acts, deeds and things in the name and on behalf of the Governing Body, as they may consider expedient for or in relation to any of the matters aforesaid or otherwise for the purposes of the society.

13. *Sub-committees.*— (1) The Governing Body may form committees consisting of members and non-members for any purpose it considers necessary on such terms as it may fix. The approval of the Principal of the College is to be obtained for conducting meetings of sub-committees.

(2) Notwithstanding the provisions of sub-rule (1), there shall be standing committees for different purposes and their composition shall be as follows:

I. Finance Committee :

1. The Chief Secretary, Government of Puducherry .. Chairman
2. Secretary to Government in charge of Finance, .. Member
Puducherry.
3. Secretary to Government in charge of Education, .. Member
Puducherry.
4. Collector, Karaikal District .. Member
5. Director of Higher and Technical Education, .. Member
Puducherry.
6. Deputy Educational Advisor (Technical), .. Member
Government of India, MHRD (Southern Region),
Chennai.
7. The Principal of the College .. Member
8. The Finance Controller of the College .. Member-
Convenor.

II. Building Committee :

1. The Chief Secretary, Government of Puducherry .. Chairman
2. Secretary to Government in charge of Finance, .. Member
Puducherry.
3. Secretary to Government in charge of Education, .. Member
Puducherry.
4. Collector, Karaikal District .. Member
5. Secretary to Government in charge of Public
Works, Puducherry. .. Member
6. Director , Public Works Department, Government .. Member
of Puducherry.
7. The Principal of the College .. Member
8. The Finance Controller of the College .. Member-
Convenor.

III. Purchase Committee :

1. Secretary to Government in charge of Education, .. Chairman
Puducherry.
2. Director of Higher and Technical Education, .. Member
Puducherry.
3. Head of the Department(s) concerned of the College .. Member(s)
4. The Principal of the College .. Member
5. The Finance Controller of the College .. Member-
Convenor.

IV. Academic Committee :

1. Secretary to Government in charge of Education, .. Chairman
Puducherry.
2. Collector, Karaikal District .. Member
3. Deputy Educational Advisor (Technical), .. Member
Government of India, MHRD (Southern Region),
Chennai .
4. Director of Higher and Technical Education, .. Member
Puducherry.
5. One expert nominated by the Vice-Chancellor of the .. Member
University to which the college is affiliated.
6. One industrialist to be nominated by the .. Member
Chairman of the Governing Body.
7. One nominee of the All India Council of Technical .. Member
Education.
8. The seniormost Professor of the College .. Member
9. The Principal of the College .. Member-
Secretary

V. Personnel Committee :

- | | | |
|--|----|---------------------|
| 1. Secretary to Government in charge of Education, Puducherry. | .. | Chairman |
| 2. Director of Higher and Technical Education Puducherry. | .. | Member |
| 3. Joint Secretary to Government (Education-I), Puducherry. | .. | Member |
| 4. Under Secretary to Government (DP & AR), Puducherry. | .. | Member |
| 5. Under Secretary to Government (Administrative Reforms), Puducherry. | .. | Member |
| 6. The Principal of the College | .. | Member |
| 7. Director (Administration) of the College | .. | Member-
Convenor |

VI. Staff (Teaching) Selection Committee :

- | | | |
|--|----|----------|
| 1. The Chief Secretary, Government of Puducherry | .. | Chairman |
| 2. Secretary to Government in charge of Education, Puducherry. | .. | Member |
| 3. Deputy Educational Advisor (Technical), Government of India, MHRD (Southern Region), Chennai. | .. | Member |
| 4. One expert to be nominated by the Vice-Chancellor of the University to which the college is affiliated. | .. | Member |
| 5. Two experts in the field | .. | Members |
| 6. The Principal of the College | .. | Member |
| 7. Director (Administration) of the College | .. | Member |

VII. Staff (Non-Teaching) Selection Committee :

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| 1. Secretary to Government in charge of Education, Puducherry. | .. | Chairman |
| 2. Principal of the College | .. | Member |
| 3. Director of Higher and Technical Education, Puducherry. | .. | Member |
| 4. One expert, normally Head of the Department concerned. | .. | Member |
| 5. One member of the Governing Body to be nominated by the Chairman. | .. | Member |
| 6. Director (Administration) of the College | .. | Member |

(3) The Governing Body may make bye-laws from time to time regulating the functions of the committees and also the procedure that shall be followed by them in conducting their business.

(4) Casual vacancies in the committees may be filled up by the Chairman of the Governing Body by nomination and the Chairman of a Committee also co-opt any member as and when necessary.

(5) Save as otherwise provided by the Governing Body bye-laws, all committees be advisory bodies to the Governing Body and shall function subject to the control of the Governing Body.

14. *Funds of the society.*— (1) The society shall maintain a fund to which shall be credited—

- (a) all moneys provided by the Central/State Government;
- (b) all fees and other charges received by the society;
- (c) all moneys received by the society by way of grants, gifts, donations, benefactions, bequests or transfers; and
- (d) all moneys received by the society in any other manner or from any other source.

(2) all moneys credited to the fund shall be deposited in such banks or invested in such manner as the Governing Body may, with the approval of the State Government, decide.

(3) The fund shall be applied towards meeting the expenses of the society including expenses incurred in the exercise of its powers and discharge of its functions.

15. *Property of the society.*— (1) The society shall be the owner of all its properties, movable and immovable.

(2) The Governing Body shall be the custodian of the properties and funds of the society and shall manage the same prudently for the purpose of the society;

(3) The moneys of the society shall be credited to an account opened in the name of the society with any of the nationalised banks and any withdrawal therefrom shall only be by cheques signed by such persons as the Governing Body may from time to time authorise or specify in or under the financial bye-laws made for this purpose.

(4) The society shall maintain proper accounts and balance-sheet for each year.

(5) The annual accounts of the society shall be audited by a certified auditor appointed by the Governing Body.

16. *Application of the income and property.*— The income and property of the society shall be applied solely towards the promotion of the objectives of the society as specified in the Memorandum of Association and any expenditure incurred shall be subject to such restrictions as the Central Government or the State Government may from time to time impose in respect of grants or donations made by them. No part of the income or property of the society shall be spent or transferred directly or indirectly by way of dividends, bonus or otherwise, howsoever, to persons who at any time have been members of the society except as required by any law for the time being in force or by way of remuneration for services rendered to the society or as travelling allowance, daily allowance or other similar compensatory allowances.

17. *Travelling and daily allowances to be paid to the members of the Governing Body and the Committees.*— (1) The Chairman and Members of the Governing Body and the Standing Committees shall not receive any remuneration or other allowances except travelling allowance and daily allowances for attending meetings of the Governing Body or of the committees, as the case may be.

(2) The Chairman and the members of the Governing Body and the Committees, if they are whole time officers of the Government, shall be entitled to such travelling and daily allowances for the performance of journeys for attending the meetings of the Governing Body or the committees or for attending any other work of the society as are admissible under the rules applicable to them for journeys performed on official duty.

(3) The members of the Governing Body and the committees who are not officers of the Government are entitled to travelling and daily allowances at the rate from time to time applicable to an officer of the I Grade in the Central Government.

(4) The Chairman of the Governing Body may for special reasons sanction journeys by air, not otherwise admissible, by members of the Governing Body or the committees.

18. *Principal.*— (1) The Governing Body shall appoint the Principal of the college with the approval of the State Government.

(2) The Principal shall be the Chief Academic and Executive Officer of the college and for the imparting of instruction and maintenance of discipline therein. All other staff of the college shall be subordinate to the Principal. He shall be the custodian of the records, the funds of the college and such other properties of the college as the Governing Body may commit to his charge.

(3) The Principal shall have such other powers and perform such other duties as may be delegated or assigned to him by the Governing Body.

(4) The Principal may delegate any of his powers to any of his subordinates with the approval of the Governing Body.

(5) The Principal shall act as the Secretary of the society, the Governing Body and such other committees as the society or the Governing Body may decide.

(6) In the event of the post of the Principal remaining vacant or the Principal being absent or unable to perform his duties for any reason, it shall be open for the Governing Body to direct any officer or officers in the service of the society to exercise temporarily such powers and perform such functions and duties of the Principal as the Governing Body may deem fit.

19. (A) *Director (Administration).*— (1) There shall be a Director (Administration) who shall be a Pondicherry Civil Service Officer not below the rank of Additional Secretary drawn on deputation for a minimum period of three years and shall be appointed by the Governing Body on such terms and conditions as may be laid down in the bye-laws.

(2) The Director (Administration) shall be directly responsible to the Principal of the College for the proper discharge of his duties and functions as may be laid down by the bye-laws.

(3) The Director (Administration) shall exercise such powers and perform such duties as may be delegated or assigned to him by the Governing Body or the Principal.

(B) *Finance Controller.*— There shall be a Finance Controller, who is a competent authority and shall be appointed by the Governing Body on such terms and conditions as may be laid down in the bye-laws. The Finance Controller is responsible for all financial and accounts matter. He can exercise powers as delegated by the Governing Body under GFR and other rules.

20. *Returns reports to be submitted to State Government.*— (1) Within six months after the close of every financial year, the society shall submit to the State Government a report on the working of the college in the previous year together with an audited statement of accounts showing the income and expenditure for the previous year.

(2) The society shall submit to the State Government, the Budget Estimates for every financial year by such date before the end of the previous year as the State Government may fix in this behalf.

21. *Authentication of orders, instruments, etc.*— (1) All orders, decisions of the Governing Body and the Committees of the society shall be authenticated by the Secretary or such other officer of the society authorised by the Governing Body in this behalf.

(2) For the purposes of section 6 of the Act, the person in whose name the society may sue or sued shall be the Secretary.

(3) All contracts for and on behalf of the society shall be expressed to be made in the name of the society and shall be executed by the Secretary and one other member of the Governing Body to be nominated by the Chairman.

22. *Validation.*— No act done or proceeding taken by the Governing Body or any committee shall be questioned on the ground merely of the existence of any vacancy in or defect in appointment of the members thereof.

23. *Resolution and winding up.*— The society may be dissolved and wound up in accordance with the provisions of section 13 of the Act and the property of the society shall be applied on such dissolution in the manner provided in the Act.

24. *Amendment of Memorandum of Association.*—Any amendment of the Memorandum of Association pertaining to the number of members in the Governing Body shall be subject to the prior approval of the State Government and be made also with the approval of the General Body.

25. *Powers of the Government.*— The Government may issue any direction as deemed appropriate and the Governing Body shall take steps to implement it.

26. *Provision for students and staff of association.*—(1) The college and other institutions of the society shall be open to persons of either sex and of whatever race, creed, caste or class and no test or condition shall be imposed as to the religion, belief or profession in admitting students or appointing members, teachers and other staff of the college.

(2) Fifteen per cent of the seats in all disciplines of the Engineering College shall be placed at the disposal of the Government of India for offering seats to students coming from other States on reciprocal basis / Government of India reservation policy basis.

(3) The teaching staff for the college shall be selected only by a duly constituted Staff Selection Committee on the basis of the All India Council for Technical Education (AICTE) Qualifications for Teaching Staff and within All India Selection basis.

(4) The staff structure and staff student ratio of the college shall be as follows:—

Faculty Cadre Ratio = 1 : 2 : 6
(Professor : Assistant Professor : Lecturer)
Teacher Student ratio = 1 : 15